



Prescott College

For the Liberal Arts, the Environment, and Social Justice

**2018 – 2019
Academic Year**

Verification of 2016 Income Information for Student Non-Tax Filers

Complete only if student and spouse are NOT required to file a 2016 income tax return with the IRS.

Name: _____ /_____/19XX
Date of Birth: MM/DD

Along with this form, you will also need to request a “Verification of Non-filing Letter” from irs.gov.

Check the box that applies:

- Student and spouse were not employed and had no income earned from work in 2016.
- The student and/or spouse were employed in 2016. Provide copies of all 2016 IRS W-2 forms issued to the student and spouse by their employers. Enter below:

Employer’s Name	2016 Amount Earned	IRS W-2 Issued by Employer?
<i>Suzy’s Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes</i>

Along with this form, you will also need to request a “Verification of Non-filing Letter” for the 2016 tax year from the IRS:

- Go to irs.gov
- Click on “Get a Tax Transcript” under the “Tools” menu.
- Click “Get Transcript Online”
- Follow the prompts and instructions to download a “Verification of Non-filing Letter”. Note: you may need to set up or re-confirm your IRS account first (follow the prompts to do so).

WARNING: Purposely giving false/misleading information may result in fines and/or jail sentence, or both. We certify all the information reported on this worksheet is complete and correct.

STUDENT SIGNATURE _____ **Date** _____

FINANCIAL AID

220 GROVE AVENUE • PRESCOTT, ARIZONA 86301
(877) 350-2100 • (928) 350-1111 • Fax (928) 350-1120
finaid@prescott.edu • www.prescott.edu

Form Updated
01/12/2018