

 Prescott College	Policy Number: 310	
	Policy Category: Student Policies	
	Missing Student Notification	
	Policy Summary: <i>This policy provides specific required notification procedures when a student from campus housing is reported as missing.</i>	
	Approval Date: 9/11/23	Effective Date: Upon approval
Policy Owner: <i>Dean of Student Affairs</i>	Scheduled for Review: <i>Fall 2028</i>	

<p>Policy Statement</p> <p>In accordance with the Higher Education Act, Section 485(j), Prescott College has established the following procedures regarding missing students. This policy applies only to students residing in campus housing.</p> <p>If College officials determine that a student for whom a missing person report has been filed has been missing for more than 24 hours, then within the next 24 hours the College will:</p> <ul style="list-style-type: none"> • Notify the individual identified by the student to be contacted in this circumstance; • If the student is under 18 years old, notify a parent or guardian; and • In cases where the student is over 18 and has not identified a person to be contacted, notify appropriate law enforcement officials <p>Students residing in campus housing are informed of this policy and given the option to provide confidential contact information for a person to be notified in the event the student is officially reported as missing.</p>
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<p>Reason for Policy</p> <p>This policy is intended to provide clear procedures related to required notification when a student from campus housing is reported as missing.</p>
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Responsibilities	
For following policy:	Housing employees
For enforcement of policy:	Dean, Student Affairs
For oversight of policy:	Dean, Student Affairs
For procedures implementing the policy:	Director of Housing
For notification:	Policy Librarian

Procedures

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In cases where the student is over 18 and has not identified a person to be contacted, notify appropriate law enforcement officials

Revision History