

Off Campus Activity Form for Day Trips

NOTE: This form is for courses going out for the DAY. Please complete the ENTIRE form. The college needs to know where you are going, who is in the van, how we can get hold of you and that you have taken the time to complete your van inspection.

I. Course Information	
Course Name:	Department:
Destination:	Date:
Estimated Return Time:	Nearest Medical Facility:
II. Instructor Information	
Instructor Name:	Cell #:
Emergency Contact Name:	Cell #:
Instructor Name:	Cell #:
	Cell #:
Emergency Contact Name:	Cell #.
Nearest Medical Facility:	
III. Van Information Van # Pre- Trip Inspection Completed	Beginning Mileage

IV. Student/Particpant Information

1. Name

Cell#

Emergency Contact Name Relationship to you Emergency Contact #

2. Name

Cell#

Emergency Contact Name Relationship to you Emergency Contact #

3. Name

Cell#

Emergency Contact Name Relationship to you Emergency Contact #

4. Name

Cell#

Emergency Contact Name Relationship to you Emergency Contact #

5. Name

Cell#

Emergency Contact Name Relationship to you Emergency Contact #

6. Name

Cell #

Emergency Contact Name Relationship to you Emergency Contact #

7. Name

Cell#

Emergency Contact Name Relationship to you Emergency Contact #

8. Name

Cell#

Emergency Contact Name Relationship to you Emergency Contact #

9. Name

Cell#

Emergency Contact Name Relationship to you Emergency Contact #

10. Name

Cell #

Emergency Contact Name Relationship to you Emergency Contact #

11. Name

Cell#

Emergency Contact Name Relationship to you Emergency Contact #

12. Name

Cell#

Emergency Contact Name Relationship to you Emergency Contact #

13. Name

Cell#

Emergency Contact Name Relationship to you Emergency Contact #

14. Name

Cell#

Emergency Contact Name Relationship to you Emergency Contact #

15. Name

Cell #

Emergency Contact Name Relationship to you Emergency Contact #

16. Name

Cell#

Emergency Contact Name Relationship to you Emergency Contact #